



**ODISHA REAL ESTATE REGULATORY AUTHORITY  
371, VIVEKANANDA MARG, BHUBANESWAR**

No. 2568 /ORERA

Dated 19.2.2018

**NOTICE**

Applications in the prescribed format (enclosed) are invited from Govt. Servants, who have retired in the rank of Senior Clerk/Head Clerk/Bench Clerk/Sheristadar having adequate knowledge and experience in Court works for temporary engagement against the post at SIno.1 below and from retired persons holding the post of Private Secretary/Personal Assistant under any PSU/Board/Corporation of either State or Central Government and well versed in short hand and computer typing knowledge for temporary engagement against the post at SIno.2 below on consolidated remuneration basis.

01. Bench Clerk -2

02. Personal Assistant-2

The remuneration shall be a consolidated sum of Rs. 15,000/- (Rupees Fifteen Thousand) only per month for each category of post.

The age of the applicant should not exceed 63 years as on 30.06.2018.

The application should reach the undersigned on or before 31.07.2018.

Intimation to applicants over Sms/Mobile phone/e-mail will be sufficient

  
Secretary

Memo No 2569 dtd. 19.2.2018

Copy forwarded to the Head, State portal, IT Centre, Odisha/ H & UD Department (PMP Cell)/ ORERA website for wide circulation.

  
Secretary

**Format**

1. Name of the post applied for\_\_\_\_\_.
  2. Name of the Applicant\_\_\_\_\_.
  3. Father's Name\_\_\_\_\_.
  4. Designation at the time of retirement\_\_\_\_\_.
  5. Name of the office from which the Applicant retired\_\_\_\_\_.
  6. Permanent Address\_\_\_\_\_.
  7. Present Address\_\_\_\_\_.
  8. Date of birth (As per Service Book)\_\_\_\_\_.
  9. Date on which the Applicant retired from Government Service (Copy of retirement order alongwith authenticated copy of PPO to be attached)\_\_\_\_\_.
  10. Whether engaged in post retirement engagement on contractual basis in any office/ Department of Government? If yes, indicate the period of engagement and name of the Office/ Department:\_\_\_\_\_.
- a) Period of engagement\_\_\_\_\_.
  - b) Name of Office/ Department\_\_\_\_\_.

Signature of Applicant:

Date:

### Undertaking

I hereby declare that I shall abide by the terms and conditions as stipulated by the competent authority and accordingly all statements made in this bio-dada form are true, complete and correct to the best of knowledge and belief. I hereby undertake that in the event of any information being found false; or incorrect or ineligibility being detected in future or after my engagement action shall be taken against me by the competent authority as deemed proper including disengagement made without notice and stating any reason thereof.

Place :

Date :

(Full signature of Retired employee)