

**Directorate of Town Planning, Odisha,
Bhubaneswar**

No.MP-103/2022. 393 /DTP., Bhubaneswar the 30th January,2023.

TO

The Additional Secretary to Government(TP)
Housing & Urban Development Department,
Odisha, Bhubaneswar.

Sub:- Uploading the proceeding of Pre-bid meeting held on 24.01.2023 at 11:30 AM in the Office Chamber of Director of Town Planning, Odisha on consultancy services for preparation of GIS/RS based Comprehensive Development Plan / Master Plan for 62 towns of Odisha under 10 Packages in the Website of H & U.D. Department (www.urbanodisha.gov.in).

Sir,

Enclosed please find herewith the proceeding of Pre-bid meeting held on 24.01.2023 at 11:30 AM in the office Chamber of Director Town Planning, Odisha on consultancy services for preparation of GIS/RS based CDP/MP for 62 Towns of Odisha under 10 packages in soft and hard copy for your reference.

So , it is requested to kindly take necessary steps for uploading the proceeding of Pre-bid Quarries in Housing & Urban Development Department website (www.urbanodisha.gov.in).

Yours faithfully,

Encl.:- As above

Memo No. 394 /DTP, Bhubaneswar the 30th January,2023.
Copy forwarding to the Director, Information & Public Relation Department, Odisha, Bhubaneswar. for information .


DIRECTOR.


DIRECTOR.

PROCEEDING OF THE PRE-BID MEETING CONSULTANCY SERVICES FOR PREPARATION OF GIS/ RS BASED COMPREHENSIVE DEVELOPMENT PLAN/ MASTER PLAN FOR 62 TOWNS OF ODISHA UNDER 10 PACKAGES, IN RESPONSE TO THE ADVERTISEMENT NO. MP-103/22-62/DTP, DT.06.01.2023 HELD ON DT.24.01.2023 AT 11.30 A.M., IN THE OFFICE CHAMBER OF THE DIRECTOR OF TOWN PLANNING, ODISHA, BHUBANESWAR.

Date : 24.01.2023
 Place : Office chamber of the Director, Town Planning
 Odisha, Bhubaneswar
 Time : 11.30 A.M.
 Member Present : List Attached as Annexure-1

The meeting started with the Director, Town Planning welcoming the participants officials of H& UD department, Government of Odisha.

After threadbare discussion on the suggestions received from various quarters, an unanimous decision was taken for modifying the RFP provisions as summarized under table-A and it was also decided to clarify the queries of the bidders through response as tabulated in table-B. It was decided to host the same in the website as per the conditions of RFP for utilisation by prospective bidders.

TABLE- A

SL. No	Clause No.	Previous conditions as per RFP	Decision taken in the Pre-Bid Meeting
1	1.3.1(h), 1.9- Datasheet SL. No 14(1) &Criteria, sub-criteria SL. No 1(A), Section-2 Form Tech 2.B.(A)	Experience in number of Urban and Regional Planning Projects, especially CDP/ Master Plan/ Development plan Regional and Sub-Regional Plans in GIS format covering minimum 1Lakh population/ 50 square kilometer area in India over the past ten (10) years with completion certificate from competent authority. Documentary evidence, at least, copy of few pages of contract agreement/letter of award from Authority/ Completion certificate needs to be enclosed. <i>Experience in City Development Plans (CDP) prepared for JnNURM funding / any other State funding and Concept Regional Plan / Development projects will not be considered</i>	Experience in number of Urban and Regional Planning Projects, especially CDP/ Master Plan/ Development plan Regional and Sub-Regional Plans in GIS format covering minimum 50 Thousand population or 25 square kilometer area in India over the past ten (10) years with completion certificate from competent authority. Documentary evidence, at least, copy of few pages of contract agreement/letter of award from Authority/ Completion certificate needs to be enclosed. <i>Experience in City Development Plans (CDP) prepared for JnNURM funding / any other State funding and Concept Regional Plan / Development projects will not be considered</i>
2	1.9- Criteria, sub-criteria SL. No 1(B), Section-2 Form Tech 2.B.(B)	Experience in number of Detailed Master Planning of SEZ or Industrial Park or Area Development planning or Ports spread over a minimum area of 2,000 acres over the past ten (10) years with completion certificate from competent authority (Equivalent to the area of Project Area) anywhere in India or abroad. <i>Experience in Corridor Development Plans/ Concept Regional Plan/Concept Development projects will not be considered.</i>	Experience in number of Detailed Master Planning of SEZ or Industrial Park or Area Development planning or Ports (spread in a minimum area of 2,000 acres), over the past ten (10) years with completion certificate from competent authority (Equivalent to the area of Project Area) anywhere in India or abroad. <i>Experience in Corridor Development Plans/ Concept Regional Plan/Concept Development projects will not be considered.</i>
3	Clause No. 3.4- CDP/ Master plan shall comprise Bullet-III Point-B	b. Traffic and Transportation (Intra Town and Regional)	b. Traffic and Transportation (Intra Town) however regional connectivity has to be considered in the study
4	Clause No. 3.5- Scope of work	<ul style="list-style-type: none"> 20% Stratified Random sample household survey would be undertaken for socio economic data i.e. 	<ul style="list-style-type: none"> 10% Stratified Random sample household survey would be undertaken for socio economic data i.e.

	Stages-III	demography, employment, economic characteristic, housing physical and social infrastructure besides the census data of 2001 and 2011(Census) Secondary Source Data.	demography, employment, economic characteristic, housing physical and social infrastructure besides the census data of 2001 and 2011(Census) Secondary Source Data.
5	Datasheet sl. No 14 (3)	The bidders must have at least 150 persons in their payroll as full time/contractual employees as on 30/11/2022.	Under Form Tech-2 SL No. 13 is added. Bidder to confirm of having 150 persons (Technical & NonTechnical) in their payroll and list to be enclosed.

TABLE- B

SL. No	Clause/Reference No.	Queries	Reply
1	2	3	4
1.	1.3.1 Technical Proposal (4)	Kindly clarify the terms affiliation/recognition. We understand that NRSC is required only to provide the requisite images and hence, we would like to know what sort of affiliation is required for this.	This is a suggested requirement for presentation and It is not mandatory
2.	1.9 Data Sheet	We understand that only 1 technical proposal for all the packages needs to be submitted while number of financial bids will vary according to packages chosen. Please confirm the same or if any deviation from our understanding, kindly clarify the same.	Yes, as mentioned in RFP
3.	1.9 Data Sheet Clause 14(1)	We would request you to kindly reduce the threshold limit of area to 25 sq km instead of 50 sq km in order to provide due consideration to current experiences of smaller towns included in AMRUT. Further, we understand that the area and the population threshold criteria are mutually exclusive and only one criterial fulfillment will result in accommodating the desired experience. Kindly confirm.	Please refer Table-A. SL. No1
4.		Kindly requesting to consider ongoing projects as well as we are doing multiple projects under AMRUT scheme and the AMRUT scheme has been launched quite recently	No change
5.	1.9 Data Sheet Table (1A)	Most of the Master Plans or CDPs prepared are government funded. Requesting you to accept state funded projects as well. Also, AMRUT has thus so far has been positioned in place of JnNURM and both these scheme ideally has similar objectives and hence requesting you to include those experiences	No change
6.	1.9 Data Sheet Table (1B)	Request to reduce the minimum area to 500 acres as 2000 acres generally refers to regional plan context but here Regional plan will not be considered as well	Please refer Table-A SL No.2
7.	Form Tech 7	Kindly clarify whether these support staffs needs to be deployed in that particular town.	Yes
8.	3.9 (Operation and Training)	Kindly clarify that whether the training fees has to bear by the consultants.	Yes
9.	3.12 (Stages of Payment)	Requesting you to keep a payment stage after submission of inception report	No change
10.	General Clause	Please allow the Parent organization to use the capabilities (Technical and Financial) of the wholly own subsidiary and vice-versa.	No change
11.	1.3.1 Part 1: Technical	Please allow the Parent organization to use the capabilities (Technical and Financial) of the wholly own subsidiary and vice-versa.	No change

SL. No.	Clause/Reference No.	Queries	Reply												
12.	Proposal, Page 5 of RFP	Please consider exemption of EMD for the firms registered with SSI and having MSME Certification. If not exempted, kindly allow the BG as submission of EMD. "As per Rule 170 of GFR--- "Micro and Small Enterprises(MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) along with NSIC certificate" are exempt from submission of EMD (Bid security). Bidders claiming exemption of EMD under this rule (170 of GFR) are however required to submit a signed Bid securing declaration.	This is a consultancy assignment so MSME/ SSI not applicable. So no exemption in EMD.												
13.	Technical Capacity, Page 11 of RFP	We request you to kindly modify the clause as mentioned below: Experience in the preparation (completion/completed upto Draft Master Plan stage/ CA Certificate showing full payment) of CDP/ statutory Master Plan in GIS format covering one/ part of the town with a minimum 1Lakh population/ 50 square kilometer area in India over the past ten (10) years with completion certificate/Payment received by CA Certification or any other documentary proof showing successful submission of Draft Master Plan from competent authority.	Please refer Table-A SL No.1												
14.	Clause 1.4 Proposal Evaluation, Quality and Cost Based Selection(QCBS), Page 8 of RFP	We request you to kindly modify the clause as mentioned below: There shall be 80% weightage to technical score and 20% weightage to financial score.	No change												
15.	Clause 1.9 Data Sheet, Point No. 14 (6), Technical Capacity, Page 11 of RFP	We request you to kindly modify the clause as mentioned below: Joint/ Consortium bid is permitted for 2 parties (Lead +JV partner).	Joint Venture not allowed												
16.	Clause 1.9 Data Sheet, Point No. 14, Financial Capacity, Page 11 of RFP	We request you to kindly modify the clause as mentioned below: Consultancy Turnover (average 3 years) that is FY2019-20, FY20-21 and FY21-22 must be minimum Rs.10.0 crores and financial statements certified by statutory auditors.	No change												
17.	Clause 1.9 Data Sheet, Key Professionals, Page 12 of RFP	We request you to kindly modify the clause as mentioned below : <table border="1" data-bbox="470 1429 922 1892"> <tbody> <tr> <td>Position</td> <td>Professional Experience</td> </tr> <tr> <td>Team Leader cum Urban & Regional Planner</td> <td>Minimum 9 years</td> </tr> <tr> <td>Position</td> <td>Professional Experience</td> </tr> <tr> <td>Project Manager cum Planner</td> <td>Minimum 8 years</td> </tr> <tr> <td>Position</td> <td>Professional Experience</td> </tr> <tr> <td>GIS Expert</td> <td>Minimum 5 years</td> </tr> </tbody> </table>	Position	Professional Experience	Team Leader cum Urban & Regional Planner	Minimum 9 years	Position	Professional Experience	Project Manager cum Planner	Minimum 8 years	Position	Professional Experience	GIS Expert	Minimum 5 years	No change
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